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CSS/MM-46
22 June 1965

MEMORANDUM FOR: Chairman CODIB

SUBJECT: Interim Report of Task Team IV - Installations
(T/IV/R-1)

1. The CODIB Support Staff recommends that CODIB approve for use throughout the Intelligence Community the recommendations contained in subject report. We further recommend that CODIB approve the use of a standard country code as a required fifth element for identification of installations and geographic features. The subject report recognizes this element as highly desirable, but concludes that it is not mandatory for positive identification.

2. The country designator may not be an absolute essential, but it is certainly a valuable aid to identification of installations particularly near country borders. Furthermore, if data on installations is exchanged between agencies, a standard country code will be very helpful to the recipient agency. The best time to make a record of the country is when a map is being used to determine coordinates, one of the required identification elements. If it is not done at that time, someone will probably have to plot the installation latter by hand to determine the country.

3. Task Team I - Content Control - is just completing a very comprehensive analysis and definition of politico-geographic areas for intelligence purposes. This is probably the most comprehensive analysis ever undertaken. This analysis has turned up many anomalies and/or inconsistencies in the existing country code structures. When this Task Team I project is finalized, which should be very soon, CODIB will probably want to recommend its adoption throughout the Community wherever feasible. One of the recommended uses should be as a standard element for installation identification. Since it will have considerable compatibility with the DoD country digraph, the adoption of this new code should not impose a great burden on any agency.

Group 1
Excluded from automatic
downgrading and
declassification.

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4. The subject report does not identify the various records in the Community that should adopt the standard identification elements nor a time schedule for conversion to the recommended system. We recommend that CODIB request the Task Team to add a section to its report including this information.

5. We further recommend that CODIB request the members of the Task Team to monitor the conversion to assure its completion in all agencies and report periodically to CODIB on the progress of the conversion.

6. We do not recommend that Task Team IV pursue at this time the follow-on activities suggested in paragraph 7 of its forwarding memorandum except that activity stated in paragraph 7 (b) in so far as it relates to conversion of existing records to the system recommended in the subject report. There is much to be said in favor of standardizing on additional identification or descriptive elements as proposed in paragraph 7 (a). We believe, however, that the Task Team should first follow through to see that its recommendations in the subject report become accepted practice in the various agencies before attempting to standardize on additional elements.

7. We recommend that CODIB commend Task Team IV for the excellence of its effort. If its proposals are adopted as standard practice throughout the Intelligence Community, this will be a very significant achievement.


Chief, CODIB Support Staff

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